



STATE OF ARIZONA
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Executive Director

EFFECTIVE DATE: July 9, 2010

**SUBSTANTIVE POLICY STATEMENT REGARDING HIRING A CLINICAL SUPERVISOR
FROM OUTSIDE THE APPLICANT'S EMPLOYING AGENCY**

This substantive policy statement is advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedure of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties, you may petition the agency under A.R.S. §41-1033 for a review of the statement. A.R.S. §41-1091(B).

The Board of Behavioral Health Examiners will consider the following criteria when determining whether to accept clinical supervision hours provided by a clinical supervisor who was not employed by the same agency where the applicant acquired his/her supervised work experience:

1. The clinical supervisor and the applicant's employer have entered into a written agreement setting forth the following:
 - a. The nature of the supervisory relationship.
 - b. The nature of the clinical supervisor's responsibilities, including compliance with the requirements set forth in A.A.C. R4-6-212.
 - c. The clinical supervisor's ability to have unrestricted access to all clinical records maintained by the applicant.
2. The applicant's informed consent for treatment documentation advises clients of the name and telephone number of the clinical supervisor.
3. The applicant obtains written authorization from all clients seen during the period of clinical supervision for release of the clients' confidential information and records to the clinical supervisor.
4. The clinical supervisor's documentation complies with the requirements set forth in A.A.C. R4-6-212(F)(4).
5. The clinical supervisor establishes that he/she has completed continuing educations as set forth in A.A.C. R4-6-212(J) or R4-6-212(K) or evidence that a clinical supervisor has a current certification or designation as one of the following:
 - a. National Board for Certified Counselors/Center for Credentialing and Education Approved Clinical Supervisor certification.
 - b. International Certification and Reciprocity Consortium Clinical Supervisor certification.
 - c. American Association of Marriage and Family Therapists Clinical Member with Approved Supervisor designation.

Board Secretary

Date